



Guelph Minor Baseball Association Inc.

5C – 100 Crimea Street, Guelph, ON N1H 2Y6
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Board of Directors Meeting

Thursday Nov 4th, 2021

Meeting was called to order at 7:02 pm

Meeting was held both Virtually and in Person, using Google Meet video conferencing.

Present: Adam Fanjoy, Jeff Hoffman, Steve Marshall, Kirk McNabb, Ryan Herron, OJ MacDonald, Dave Shapka, Jill Gillis, Lindsay Dickerson, Greg Killingbeck, Jenn Leachman, Erik Tremblay

Approval of the November 4th, 2021 Agenda

Moved by Lindsay, seconded by Steve, Motion carried

Approval of the October 7th, 2021 Meeting Minutes

Moved by Adam, seconded by Kirk, Motion carried

Approval of the October 18th, 2021 Meeting Minutes

Moved by Adam, seconded by Dave, Motion carried

Approval of the October 21st, 2021 Meeting Minutes

Moved by Adam, seconded by Greg, Motion carried

Conflicts

OJ declared conflict with the VP Administration Vote.

President's Report

Adam provided the Presidents Report.

- Work that has already happened is outstanding
- Across the organization, upwards of 20 meetings have been held since the AGM
- Great to see all the good work that is happening.
- Thanks go out to all board members who have stepped up to help get us moving.

Meeting Structure

- GMBA board meetings have become marathons.
- Committee level discussions have dominated the board meetings in recent years.
- One of the goals of this administration is to change the approach.
- Board meetings should be used to provide updates to the board.
- Board should be provided updates form the committees
- Focus should be on informing the board of what is coming up.

- Based on the New Board Structure, Directors that fall under a VP and part of that VP's Committees (Programs / Administration).
- Sub-committees that fall under a VP, will funnel up to that VPs Committee
- VP will then present a consolidated update to the board.
- Goal is to keep the GMBA board meetings to 1 hour.
- Board will have the option to vote to extend the meeting by 30 minutes.

Meeting Times

- Standing Thursday meetings have proven difficult in the past due to competing commitments
- Sundays Nights are historically easier for members as there are less conflicts with games during the season
- Meetings will be moved to 8:00PM EST on the first Sunday of the Month.

Director Terms

- As part of the revised election terms that took effect at the AGM, there is a one-time exercise required to align newly elected board members terms with the term lengths outlined in the constitution.
- This is done to ensure that Annually, 6 of the 12 board members are up for re-election.
- For this to take effect, 3 of the new board members will have 2 year terms, and 3 will have 1 year terms
- Members electing 2 Year Terms are OJ, Lindsay & Dave
- Members electing 1 Year Terms are Steve, Greg & Jenn

VP Administration Role

- No Members volunteered for the VP Admin Role during our election of the Executive

Motion: Appoint OJ Macdonald as the Vice President Administration for the 2021-2023 year
 Moved by Adam, Seconded Ryan, Motion Carried.

GMBA Board of Directors Conflict of Interest Policy

- Conflict of Interest Policy was brought in two years ago.
- Under the new board structure adopted at the AGM, amendments are needed to the policy
- Ryan, OJ and Adam are reviewing and making updates
- Motion for the adjustments is to be presented at the next board meeting.

ICBA and OBA Annual General Meetings

- Meetings start on Nov 8th.
- Anyone interested in joining can sign up
- Reach out to Adam for more information

Boardroom changes and bookings (front door code)

- We are able to re-open the board room for in person use and team bookings.
- Large Board room to have a capacity of 20 with current restrictions in place
- Will need to sign in/contact trace
- Proof of vaccination required for 12 and up
- Erik will be coordinating access

Small Boardroom

- Historically under-used room
- As part of the development committee, Kirk suggested converting it into a demonstration classroom
- This would be usable for players and coaches.
- More information to be shared during the VP Administration's Report

Diamond and Umpire Coordinator Position(s)

- Remains vacant – posting to go out soon
- Was a joint role last year, but has historically been split
- Roles come with an honorarium.

Uniform / Spirit wear / Boardwear

- All GMBA Uniforms & Spirit wear contracts moved to HomeTown Sports for 2022
- Uniform Ordering should be up by end of the week
- Spirit Wear website went live today.
- Focus is on the Royals Logo to start, with the Gothic G to follow.
- This aligns with the strategy to rebrand House League as Royals in 2021
- Physical Store will also start carrying Royals items.
- GMBA will receive a portion of the spirit wear sales.
- Board wear is also a priority, each board member will receive a lightweight Jacket identifying them as a member of the board.

VP Administration's Report

- OJ noted that a key takeaway from the 2021 Audit was ensuring the board had more visibility on GMBAs financial position.

- Moving forward, plans are to share a financial report a week in advance of the board meetings.
- Intends to share information not typically shared before.
- Goals is to help provide transparency and accessibility to the membership and advance the organization.
- Intends to use the Admin Committee meetings to help drive the discussion on Finances.
- Updated the board on our current financial position.
- Jeff requested an update on the GIC cashed last year.
- OJ noted reinvestment of the GIC has not yet been determined, will be a discussion point for the Finance committee and a recommendation will be brought forward.

Small Board Room

- Conversion of the Small board room into a Development/training room was requested by the Development committee
- Executive is in full support
- Project plan is being managed by Adam
- Projected expense is between \$1,000 - \$1,500

Motion: The GMBA Board approves the boardroom renovation project and grants the Executive a max budget of \$1,500.00 for this project. With the expectation that all efforts will be made to spend efficiently, and a report on the project be brought back the board monthly until completed.

Moved by OJ, Seconded by Jeff. Motion Carried

2022 Budget Process

- Process has started, initial template is in progress.
- Approved Budget needed by End of Dec to set House league Rates
- Intention is to regroup with Program and Admin teams to help refine decisions.

VP Programs Report

House League

- Lindsey & Jeff have already started to work
- Lots of great ideas are coming out to help improve the program
- Select Tryout dates are booked, and time is reserved at Marden. Jan 22nd & 29th
- Coach Selection process to begin shortly.
- Targeting to have coaches selected for first week of Jan

- Jeff & Steve are on the committee so far, please reach out if you want to join

Development

- Organizing a thank you letter to all house league coaches
- Hoping to get next years coaches selected earlier and do offseason training.
- Focus has historically been on training players
- Need to expand this and train our coaches, so they can teach kids.
- Kirk is currently building out the development committee

Tournaments

- Due to construction at Pearson, no Rival Series will be hosted this year.
- Looking at running tournaments from 8U—11U age groups
- 12-13U doesn't have the diamond space in Guelph to support a tournament
- We will not displace House League Teams to support a Rep tournament.
- Will look for alternate diamonds if needed.

Rep Report

- Working to transition all of Rep Committee from Stefanie.
- Steve and Greg are meeting next week to go over the transition.
- Off season training was discussed, with emphasis on November and December Training.
- A motion to modify Rep rule 1.6 & 1.7 was moved by Steve. After discussion with the board, the motion was rescinded and will be revisited via email vote.

Registration Rep

- Registration is fully complete
- Preparation for the house League season registration is the next goal for this area

Equipment Inventory

- Inventory is 90% Complete
- New inventory from HomeTown Sports is expected shortly
- Target for a full inventory count is November 13th

Executive Spending

- The Executive is looking to build upon the recommendations from the 2020 Audit that speaks to a “board lead” approach to oversight and approval of all spending by the Executive. The following is a breakdown of the thresholds and requirements for approval at each stage. This will form part of the monthly financial report from your treasurer.

- \$0-500 (Discretion of President or VP of Administration)
- \$501-\$1000 (Requires majority board support via email)
- \$1001+ (Requires board approval through a motion to approve a specific purchase or set of purchases over the fiscal year. ****Approved Budget**** eg - Diamonds, Bulk Uniforms/Equipment, Capital Projects etc.

Motion: That the board endorse the above Executive Spending Policy for \$0-500, \$501-\$1000, \$1001. With the expectation that all efforts will be made to spend efficiently, and all activity under this policy be approved by the Vice President of Administration, and, a report be provided to the board as part of the VP of Administration's monthly update.

Motion was moved by OJ, Seconded by Kirk. Motion Carried

Adjournment

Moved by Adam, Seconded by Erik. Motion carried

Meeting was adjourned at 8:23